

Lakewood Rocky River Sunrise Rotary Club
Expense Report/Check Request

Rotarian

Date

Committee

Date	Description	Donations	Professional Fees	Supplies	Meals & Entertainment	Sponsorship	Other
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal							\$ -
Less Advance							
TOTAL							\$ -

Rotarian Signature

Committee Chair Approval
(\$200 and above)
Board Approval
(\$500 and above)

Remit Check To:

Address: